

**Minutes of Llandyfaelog Community Hall Committee meeting
held at the Hall 12th September 2019 at 8.00pm**

1. Present: Sarah Walters (Chair), Mair Stephens, Rowena Phillips, Shan Rees, Lisa DeKroon, Janet Davies, Carys Thomas, Janet Knott and Arfon Davies (Secretary).

Apologies: Sandra Lines and Penny Stone.

2. Minutes of the meeting held on the 13th June 2019 were confirmed and signed.

3. Matters Arising

1. Hall Maintenance Works - It was noted that the ladies toilet door handle had been repaired. Thanks were noted to Graham Rees.

2. Swalec - The electricity statement was received showing that the Committee was around £93.00 in credit. The Secretary will ask Swalec to decrease the monthly payments to £10.00 in order to clear the credit.

3. Possible Supermarket Fundraising - The Secretary noted that he had received no responses to the contact he had made with supermarkets. Noted.

4. Hall Caretaker - The Secretary confirmed that the Caretaker had taken the decision to retire from the 1st November. The Committee was sad to hear this but understood the reasons for the decision. It was agreed that a £50.00 Wyevale Voucher should be purchased with the Chair and Secretary to visit Penny.

A draft Job Description was discussed and approved following some amendment. The post will be advertised for responses by 1st October with the Chair, Vice-Chair, Secretary and Councillor Mair Stephens to carry out any interviews.

The hours of work will be monitored for the opening period and based upon the National Minimum Wage.

5. Fundraising Event

A Horse Racing evening will be held on the 22nd November. All members to sell horses. A Chairman's Race will be arranged of local organisation Chairpeople. All members to bring table nibbles and a raffle prize.

6. Xmas Tree Lighting

The event was confirmed for Monday 2nd December. Mr Trevor Lloyd will turn on the lights. All other arrangements were booked for the event at the Red Lion.

4. Correspondence

- 1. Carmarthenshire County Council** – Gambling License return. To be completed by the Secretary and Treasurer.
- 2. Zurich** – Confirmation of Hall Insurance at £519.76 for the year. Noted.
- 3. Robin Bussell** – Annual Electrical Inspection and PAT Testing at cost of £192.00 was noted.
- 4. Dwr Cymru** – Water bill £21.98. Noted.

5. 100 Club

The September draw was held

1st	£30	41	Mike Phillips
2nd	£20	35	Sarah Withers
3rd	£10	88	Meinir Davies

6. Any other business

1. It was noted that the Urdd Appeal Committee would be holding a Bingo Evening in Ferryside Yacht Club on the 4th October.

2. It was agreed that the Hall would not raise a charge for the use of the Hall by the Urdd Fundraising Committee for their Treasurer Hunt.