

**MINUTES OF LLANDYFAELOG COMMUNITY HALL COMMITTEE MEETING  
HELD AT THE HALL ON 14 JUNE 2018 AT 8.00PM**

**Present:** Sarah Walters (Chairman), Shan Rees, Janet Davies, Penny Stone, Bridget Owen, Carys Thomas, Mair Stephens, Sandra Lines, Janet Knott and Arfon Davies (Secretary).

**Apologies:** None.

**1. Minutes of the meeting held on the 19<sup>th</sup> April 2018 were confirmed and signed.**

**2. Matters Arising**

**1. Hall Flooring** – Ralph Stephens had confirmed that he would soon be carrying out the hall buffering and polishing. Noted.

**2. Hall Maintenance Works** – The Secretary confirmed that the contractor would be returning the next day to complete the works on the wall at the outside of the Committee room door.

**3. Hall Play Ground** – The Secretary confirmed that the works were currently underway with completion anticipated the middle of the next week by both HAGS / SMP and Jason Stiles. The planters from Ferryside Men's Sheds had been delivered by Wyn Davies, Maesmawr and had been donated to the Committee by the Community Council. Bridget Owen and Penny Stone will purchase the flowers and soil / compost for the planters. Locations for the planters were agreed. Penny Stone to keep the flowers and planters in good condition.

The opening event would be held on the 23<sup>rd</sup> June from 2pm. Cllr Mair Stephens would officially open the new park. Invites had also been extended to, The National Lottery, Llandyfaelog Community Council, The Millennium Stadium Charitable Trust, Glenys Lewis, Ger y Llan, John Edwards and Ysgol y Fro.

St Ishmaels YFC had agreed to arrange the Teddy Bear Hunt. 50 teddy prizes will be purchased. A name the Teddy Competition will also be held.

It was agreed to arrange cleaning of the guttering, windows, walls and hall sign in readiness for the event. The Secretary to arrange the spray painting of the swing frame.

The Secretary confirmed that a plaque had been arranged to mark the event.

All members to bring a prize for the raffle and a plate of savoury and sweet items for the event.

**4. Hall Waste Arrangements** – Cllr Mair Stephens continued to make enquiries on the matter. Noted

**5. Electrical Works** – The Secretary confirmed that the annual installation inspection would be carried out on the 25<sup>th</sup> June. Noted.

**6. GDPR** – The Secretary confirmed that all necessary notifications had been circulated prior to the 25<sup>th</sup> May and reminded Committee Members of the need to provide signed consent forms. An updated booking form had been provided to

regular hirers along with the other necessary paperwork. All details were also available on the Committee web page. Noted.

### **3. Payments**

The Treasurer noted the following payments

1. Secretary Expenses - £19.45
2. Community First Trading (Zurich) – Hall Insurance - £510.46
3. The Swalec Electrical Statement was noted.

### **4. Play Area Inspection**

The Play Area inspection along with inspection following play area install by Accurate Play Inspection at a cost of £70 was agreed.

### **5. Correspondence**

1. **St Ishmaels YFC** – Letter requesting whether the Club could place a noticeboard in the Hall to advertise their successes and events. The Secretary to discuss further with the Club at the opening event on the 23<sup>rd</sup> June.
2. **Carmarthenshire County Council** – Gambling License Certificate. Noted.
3. **ABS Fire Protection** – Certificate of Inspection on the fire extinguishers. Noted.

### **6. Committee Membership**

Membership was confirmed from the following organisations

**Merched y Wawr** – Eirlys Thomas

**Capel Bancycapel** – Janet Knott

**Llandyfaelog Community Council** – Shan Rees and Melanie Phillips-Rees.

**Llandyfaelog and District Pensioners** – Rowena Phillips and Lyn Foligno.

**Llandyfaelog Eisteddfod** – Carys Thomas and Melanie Phillips-Rees.

### **7. 100 Club**

The 100 Club Draw was held as follows:

1 <sup>st</sup>	38	£30	Ann Rees, Arfryn, Upland Arms
2 <sup>nd</sup>	12	£20	Llandyfaelog Bowls
3 <sup>rd</sup>	65	£10	Beth Withers, Bro Pedr, Llandyfaelog

### **8. Any other business**

1. The Possibility of purchasing hanging baskets will be discussed at the January meeting.