

**MINUTES OF LLANDYFAELOG COMMUNITY COUNCIL MEETING  
HELD AT THE HALL ON 7 APRIL 2022 AT 7.30PM**

**1. Present:** Cllrs Elfyn Williams (Chairman), Nicola Jones, Janet Knott, Viv Davies, Richard John, Meinir James, Rheinallt Jones and Arfon Davies (Clerk).

**Apologies:** Cllr Philip Davies, Shan Rees and Eifion Jones.

The Chairman noted the Council's best wishes to Cllr Shan Rees who was currently in the hospital. The Chairman also noted the Council's congratulations to the Clerk on his recent appointment as Town Clerk at Llanelli Town Council.

**2. Declarations of Interest**

No declarations.

**3. Minutes of the meeting of Council held on the 3<sup>rd</sup> March 2022 were confirmed and signed.**

**4. Matters Arising**

- 1. Road safety at the Llandyfaelog junction with the A484** – Council awaited provision of a date for a site visit with the Public Lighting Department from Carmarthenshire County Council to discuss an improvement project for the junction.
- 2. Concern regarding traffic speeds along Heol y Lan** – A response was received that the data captured at the location had been corrupted and a further exercise would therefore be necessary. Noted.
- 3. Lighting project at Ysgol Gyfun Bro Myrddin** – Council awaited an update on the matter. Noted.
- 4. Planning application, PL/02147 in property in woodland area – Idole to Pentrepoeth** – Council awaited an update on the matter. Noted.
- 5. 30mph speed limit at Pentrepoeth** – A response was received that with the Welsh Government plan to amend many of the existing 30mph speed limits in Wales to 20mph, a review was to be undertaken of all areas where speed limits reduced from the national limit to 30mph. This would impact upon the location and therefore consultation would be undertaken over the summer with a planned implementation by Spring 2023. Noted.
- 6. Concerns relating to parking on double yellow lines in Llandyfaelog** – Council awaited an update on the matter. Noted.
- 7. Traffic issues in Croesyceiliog** – Council received confirmation that 'pedestrian in road ahead' warning signs had been ordered and were anticipated for installation by the end of April. In addition, as noted in item 4.5 above, the area was likely to be impacted by the speed limit changes proposed. Noted.
- 8. Water running into Llandyfaelog from the highway and consequent flooding** – Council awaited further updates on the matter.
- 9. PL/02474** – Provision of the required report by the applicant was awaited.
- 10. FP29/24 – Nantllan** – The Public Rights of Way department had confirmed that the repair had been logged on the system. Noted.
- 11. FP29/4 Pentrepoeth** – The Public Rights of Way department had confirmed that the repair had been logged on the system. It was believed that the issues

with access at this location had now been overcome, the Clerk will therefore request consideration of improvements to stile arrangements for the path.

- 12. Solar Powered light at Idole** – Council received confirmation that the lighting unit had been removed and had been found to be faulty. A replacement would therefore be ordered. Noted.
- 13. Planning Enforcement Issues at field in Idole** – It was noted that further works had been undertaken at the field including provision of a caravan. The Clerk confirmed that this had been reported to the County Council Planning Enforcement Team for their attention.
- 14. Donations made at the March 2022 meeting** – Letters of thanks were received from Cancer Information and Support Services and Marie Curie Cancer Care. Noted.
- 15. Tir Gof Dropped Kerb** – It was confirmed that the situation with the dropped kerb was being considered by the County Council. Noted.
- 16. Council Annual Dinner 29<sup>th</sup> April** – The Chairman provided details of the menu for the evening. The Clerk will circulate for members to confirm requirements in readiness to the venue at Carmarthen Golf Club.

## **5. Correspondence**

- 1. One Voice Wales** – 2022-23 Subscription renewal with a cost of £220.00. This was agreed for payment.
- 2. Barclays Bank** – Statements, the bank reconciliation was counter signed by Cllr Meinir James.
- 3. Welsh Government** – Information on the dates required to be met for the Preparation and Publication of Statutory Financial Accounts for 2021-22. Noted.
- 4. Audit Wales** – Copy of the Audit Pack for the 2021-22 financial year. It was noted that the date appointed for the exercise of electors rights was the 12<sup>th</sup> September. The Clerk noted that the accounts would be presented for Council approval in the June meeting. Noted.
- 5. Welsh Government** – National Forest for Wales News. Noted.
- 6. Carmarthenshire County Council** – Request for information on support available to Ukrainian refugees. Noted.
- 7. Welsh Government** – Remote Working strategy for Wales. Noted.
- 8. Welsh Language Commissioner** – Confirmation of receipt of the Council's Annual Report of its activity under the Welsh Language Scheme. Noted.
- 9. Future Generations Commissioner** – Manifesto for the Future – Recommendation to political parties as they develop their political programmes for the Local Election in May. Noted.
- 10. Carmarthenshire County Council** – Notification of the temporary road closure of the C2072 in Cwmffrwd, undertaken on the 21<sup>st</sup> March. Noted.
- 11. Carmarthenshire Meadows Group** – Information on the big meadow search being carried out between the 1<sup>st</sup> June and 31<sup>st</sup> August. Noted.
- 12. Clerks and Councils Direct Magazine** – Noted.
- 13. Anna Charalambous-Green** – Update on the West Wales Woods project in Idole / Pentrepoeth. Noted.
- 14. Peter Stropp** – Request for information on locations used in the Llandyfaelog Parish for Griffith Jones' Circulating Charity Schools. Noted.
- 15. Mid and West Wales Fire and Rescue Service** – Calon Tan Newsletter Spring 2022. Noted.

**16. Mid and West Wales Fire and Rescue Service - Strategic Plan 2022-2027 and Annual Business Improvement Plan 2022/2027. Noted.**

**6. Idole Field and Community Amenities**

1. Council awaited a further update on the insurance claim relating to the damage to the front fence.
2. The Clerk provided prices for the Annual Play Area inspection as follows:
  - The Play Inspection Company     £72.95
  - ROSPA                                     £70.00

It was agreed to retain the services of the Play Inspection Company due to the quality of the report findings provided.

3. The Clerk presented the 6 monthly report of the condition of the Council amenities with work provided to the Council Handyperson for completion.

**7. Community Handyperson**

The Clerk confirmed 28 hours worked in March with a cost of £420.00 approved.

**8. 2021-22 Budget Report**

The Clerk presented the 4<sup>th</sup> quarter budget report for the 2021-22 Financial Year. Council carried out the quarterly budget monitoring and accepted the report.

The Chairman carried out a review of the Council Financial Records for the year.

The Clerk was thanked for his work with the Council Financial records.

**9. 2022-23 Risk Analysis**

Council considered the draft 2022-23 Risk Analysis which was presented by the Clerk. The draft document was agreed.

It was noted that a risk had been included in relation to the lateness of provision of invoices to the Council impacting upon financial management.

**10. 2022-23 Staff Salary and Contracts report**

Council agreed to exclude the public and press from the meeting for this item due to the nature of the information to be discussed.

The Clerk presented the information report and the following items were agreed.

**a) Bus Shelter Cleaners**

Following discussion, it was agreed to set the payment for the Croesyceiliog Bus Shelter at £100 for the year.

**b) Handyperson**

Handyperson was noted as Michael Leefe with a payment of £15.00 per hour.

### **c) Council Clerk**

It was agreed to retain the current pay point at the top of the relevant scale at point 23, currently £7,628.65. Council confirmed payment of a £26.00 allowance per month for home working. This encompassed the HMRC home working allowance (currently £26.00 per month).

Council further confirmed payment of necessary mileage claims paid on the HMRC mileage allowance rate (currently 45p per mile).

## **11. Community Events 2022**

### **a) HM The Queen's Platinum Jubilee**

The Clerk noted that a meeting had taken place with the Hall Committee to discuss the suggested event that was to take place on the afternoon of the 4<sup>th</sup> June. This would include entertainment for children, street party and activities. Discussions will continue with the Hall Committee.

It was also agreed to provide a mug to all primary school or younger children. The Clerk provided quotes and visuals from the following companies:

Printed for you	108 mugs	£428.00
Insignia	108 mugs	£780.84
Queens Platinum Jubilee	108 mugs	£737.64

It was agreed to discuss a suitable design to be ordered with Printed for You.

The Clerk further confirmed that he had contacted the County Council to request information on where Community primary school aged children were attending school in order to make them aware of the event. A letter drop in the area would also be carried out to try to ensure that everyone had the opportunity to obtain a commemorative mug.

### **b) Community Garden Competition and Scarecrow Competition**

It was agreed to invite Mr. Nigel Sheldon to judge the garden competition and for the Council Chairman to judge the Scarecrow Competition.

## **12. Planning**

- 1. PL/03505** – Proposed side extension – Golwg y Bryn, Llangyndeyrn, SA17 5HH. No objections.
- 2. PL/03836** - Extension to dwelling, widening of driveway and extension to rear garden curtilage - Harddfán, Bancycapel, Carmarthen, SA32 8EB. No objections.

### 13. Accounts

#### a) The following payments were approved:

1. Carmarthenshire County Council £1,292.70 LED Upgrade costs (year 1 of 8)  
£1,077.25 plus VAT £215.45
2. One Voice Wales £220.00 Subscription (see item 5.1)
3. Carmarthenshire County Council £1,959.60 Public lighting charges 2021-22  
£1,633.00 plus VAT £326.60

4.	Description	Salary	Expenses	Total Gross	Tax Deducted	NI Deducted	Net Pay
Arfon Davies	March Salary and costs	£635.73 £120.34 (backpay)	£26.00 £7.00 £51.67 £14.40	£855.14	£152.60	£0.00	£702.54

5. HM Revenue and Customs £405.00 Income tax deductions  
January – March
6. Michael Leefe £420.00 March (see item 7)

#### b) The Clerk confirmed receipt of the 2021-22 VAT reclaim in the sum of £701.16.

### 14. Any other business

1. Flytipping was noted at Llwynhelyg, Garthowen, Llechdwni and Penygraig Chapel. The Clerk will raise with the County Council.
2. The Clerk will request an update on the development work required at the Maesglasnant estate in Cwmffrwd.
3. It was noted that a coffee morning in aid of the Ukraine Appeal will be held at Gellideg on Saturday 9<sup>th</sup> April.

**The next meeting and Annual Meeting of Council will be held on Thursday 12<sup>th</sup> May 2022.**