

**MINUTES OF LLANDYFAELOG COMMUNITY COUNCIL MEETING  
HELD ON 1 APRIL 2021 AT 7.30PM**

**1. Present:** Cllrs Meinir James (Chairman), Elfyn Williams, Mair Stephens, Viv Davies, Philip Davies, Richard John, Shan Rees, Rheinallt Jones, Janet Knott and Arfon Davies (Clerk).

**Apologies:** Cllrs Eifion Jones and Hugh Anderson

**2. Declarations of Interest**

No declarations.

**3. Minutes of the meeting of Council held on the 4<sup>th</sup> March 2021 were confirmed and signed.**

**4. Matters Arising**

**1. Highway Safety concerns on the B4309 at Bancycapel** – It was confirmed that the signs at the Danybanc side had been installed along with the posts at the Delfryn side. Despite the Community Council's request, the County Council had confirmed that their locations were as per the regulations and they would therefore not agree to the request to locate the Danybanc side sign at the further end of the farm property. Noted.

**2. Concerns regarding road safety at the Llandyfaelog junction with the A484** – Council awaited an update on this proposal for consultation. Noted with disappointment.

**3. Footway lighting repairs** – Completion of the repairs to the solar panel light in Idole continued to be awaited. A date was also awaited for works at Ysgol Bro Myrddin. Noted.

**4. Footpath 29/3 – Between Croesyceiliog and Pentrepoeth** – Council awaited further information on the matter.

**5. COVID-19** – Members discussed the on-going COVID-19 outbreak and the impact upon the Community.

**6. Planning Application W/40717, Maesglasnant, Cwmffrwd** – The Clerk confirmed that the application continued to be reviewed by the County Council.

**7. Footpath 29/1/1 Cwmffrwd towards Cincoed** – The County Council had been unable to progress the matter as of yet. Noted.

**8. Cwmale Speed Limit** – Council awaited a meeting of the Speed Limit Working Group for the matter of the extension of the 30mph area to be considered.

**9. Proposal to relocate lighting column at housing development site in Croesyceiliog** – Further developments with the proposal were awaited.

**10. Cats Eyes – A484 Llandyfaelog to Carmarthen** – Further information on the matter was awaited.

**11. Flytipping on private land at Llandyfaelog** – Further information on the matter was awaited.

**12. Planning Application PL/00750 - Nantyoetre Isaf, Llandyfaelog** - The Clerk confirmed that the matter continued to be considered by the County Council.

**13. NHS, Social Care and Frontline Workers Day** – The matter will remain on the agenda for future consideration.

**14. Gutter / drain at top of Llandyfaelog Hill** – Some work has been carried out to aid drainage in the area. Its effect will be monitored.

**15. Water pooling along Heol y Lan** - Further information on the matter was awaited.

- 16. Erosion of Cwmale Lane** - Further information on the matter was awaited.
- 17. Planning Enforcement in property in woodland area – Idole to Pentrepoeth** – Further information on the matter was awaited.
- 18. Highway safety concerns, Bolahaul Road Junction of the A484 in Cwmffrwd** – Dyfed Powys Police had considered the matter and had made their recommendations to the County Council. Further consideration of the matter was awaited. Noted.
- 19. Flytipping Prevention Plan for Wales** – Concern was expressed relating to access to municipal waste centres. The Clerk will respond to the consultation and also raise the urgent need for positive action on fast food littering and flytipping on private land.
- 20. Local Government and Elections (Wales) Act 2021** – The Clerk confirmed that he had discussed the requirement to publish meeting information within 7 days of a meeting from May 2021 with One Voice Wales, the Council's proposal to publish a draft copy of the meeting minutes within 7 days was noted as an appropriate solution to the new legislative requirement. The Clerk will take this forward.
- 21. Donations made at the March meeting** – Thank you letters were received for the Council's contributions. Noted.
- 22. Concern regarding a caravan located near Gelligaeros, Idole** – The Clerk confirmed that the County Council Enforcement Team had visited the location but were unable to locate the structure. The Clerk had provided additional location information to enable a further visit. Noted.
- 23. Concern regarding traffic speeds along Heol y Lan** – The Clerk had reported the matter to the County Council and awaited a response. Noted.
- 24. Proposal to provide a footpath between Llandyfaelog Community Hall and the Vicarage** – The Clerk confirmed that there were no available S106 funds for a footpath within the St Ishmaels Ward area. This was noted, the Clerk will take forward possible grant applications along with a Safer Routes application when this becomes available for this proposal.
- 25. Bus shelter cleaning** – It was confirmed that cleaning was undertaken that week in the Community. It was noted that these works were likely to be undertaken once per annum.
- 26. Faded Signs** – It was noted that the faded sign location was Lon yr Ysgol rather than Heol y Lan, the Clerk will make the County Council aware of this.
- 27. Possible Community Payback litter picking on roads in the Community** – It was confirmed that the Probation Team could undertake litter picking on minor roads only. It was agreed to suggest the Pibwrlwyd to Croesyceiliog to the A484 road as a starting point.

## **5. Correspondence**

- 1. Clerks and Councils Direct Magazine** – Noted.
- 2. Reachout** – Copy of the first edition of the LGBTQ+ Community Magazine for Wales. Noted.
- 3. One Voice Wales** – Cyber security guide. Noted.
- 4. One Voice Wales – Cllr Mair Stephens declared her interest on this matter.**  
2021-22 Membership Renewal, Council agreed to renew its membership with a cost of £210.00.
- 5. Mid and West Wales Fire and Rescue** – Spring Newsletter. Noted.
- 6. Hywel Dda Community Health Council** – March Newsletter. Noted.
- 7. Welsh Government** – Copy of the refreshed Countryside Code for 2021. Noted.
- 8. Barclays Bank** – Statements. Noted.

**9. HM Revenue and Customs –** VAT reclaim repayment for 2020-21 financial year in the sum of £1,307.81. Noted.

**10. Welsh Government –** Consultation on the proposals in relation to the power to trade for Town and Community Councils as part of the general power of competence. Noted

**11. Audit Wales –** Annual Audit pack for the 2020-21 Financial Year. Confirmation was included that the proposed 3 year audit cycle would be delayed by a year due to the impact of the COVID pandemic on Community and Town Councils. The audit date for the Council was noted as the 20<sup>th</sup> September. The Council would still need to approve the accounts as normal by the 30<sup>th</sup> June 2021. Noted.

## **6. Idole Field and Council Amenities**

1. The Clerk noted that there was no further update in relation to the claim for the costs of the fence damage.
2. The Clerk updated members on the condition of Council Amenities and the work being carried out by the Council Handyperson.
3. Council considered possible purchase of litter picking equipment. It was agreed to purchase 6 litter picking packs to include a picker / litter bag hoop / gloves / high viz vest. These would be available to Community Council members only. The Clerk to check the insurance situation.

## **7. Handyperson Agreement**

The Clerk confirmed a total of 28 hours worked for March with expenses of £36.96 making a payment of £456.96 which was agreed.

## **8. 2020-21 Budget Report**

The Clerk presented the 4<sup>th</sup> quarter budget report for the 2020-21 Financial Year. Council carried out the quarterly budget monitoring and accepted the report.

## **9. 2021-22 Risk Analysis**

Council considered the draft 2021-22 Risk Analysis which was presented by the Clerk. It was agreed to include a column detailing the likelihood of an issue arising along with consideration of litter picking activities. The Clerk will update the document and present for Council approval.

## **10. 2020-21 Staff Salary, Members Allowances and Contracts report**

Council agreed to exclude the public and press from the meeting for this item due to the nature of the information to be discussed.

The Clerk presented the information report and the following items were agreed.

### **a) Bus Shelter Cleaners**

Following discussion, it was agreed to set the payment for the Croesyceiliog Bus Shelter at £100 for the year.

## b) Handyperson

Handyperson was noted as Michael Leefe with a payment of £15.00 per hour.

## c) Council Clerk

**Cllr Philip Davies declared his interest on this matter and left the meeting for consideration of the item.**

It was agreed to retain the current pay point at the top of the relevant scale at point 29, currently £7,497.57. Council confirmed payment of a £26.00 allowance per month for home working. This encompassed the HMRC home working allowance (currently £26.00 per month).

Council further confirmed payment of necessary mileage claims paid on the HMRC mileage allowance rate (currently 45p per mile).

## d) Members expenses allowance

The Clerk provided detail of the Annual Report and determinations of the Independent Remuneration Panel for Wales.

Council noted that it was required to make a sum of £150 available for members in relation to expenses costs. This to be paid in February 2022 via the HMRC Payroll Tools application. Members were to make the Clerk aware in writing if they did not wish to receive the payment.

Council further agreed not to make available the £500 sum for members with specific responsibilities. Council noted that the Chairman's Allowance for the year was agreed at the Annual Meeting.

## 11. Planning

a) **PL/01491** – Proposed fence to front of property, Llyswen, Uplands, Carmarthen, SA32 8EA. The Clerk to request confirmation of whether an adequate visibility splay was being provided at part of the proposal.

## 12. Accounts

The following payments were approved.

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|--|------------------|---|
| <b>1. Carmarthenshire County Council</b> | <b>£2,803.54</b> | Public lighting charges 2020-21<br>£2,336.28 plus £467.26 VAT |
| <b>2. One Voice Wales</b>                | <b>£210.00</b>   | Subscription (see item 5.4)                                   |

3.	Description	Salary	Expenses	Total Gross	Tax Deducted	NI Deducted	Net Pay
Arfon Davies	March Salary and costs	£631.78 £18.00	£7.00 £9.84 £10.80	£677.42	£127.60	£0.00	£549.82

- |                                  |                |   |
|----------------------------------|----------------|---|
| <b>4. HM Revenue and Customs</b> | <b>£392.40</b> | Income Tax deductions<br>January – March 2021 |
| <b>5. Michael Leefe</b>          | <b>£456.96</b> | Handyperson March (see item 7)                |

**12. Any other business – exchange of information only**

1. The Clerk to report concerns about traffic speeds on the road past Cloigyn to the County Council.
2. The Clerk to request whether a waste amnesty would be possible in the Community.
3. The possibility of holding a Community scarecrow competition will be considered at the next meeting.
4. It was noted that an advert sign was in place on left hand side of road from Cwmffrwd to Bolahaul road which advertised caravan services. The Clerk to report the matter for consideration by then County Council.

**The next meeting of Council will be held on Thursday 13<sup>th</sup> May with the Annual Meeting hoped to be held on the 20<sup>th</sup> May 2021 at Llandyfaelog Community Hall should restrictions allow.**